

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2382
COMMISSIONERS OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: October 18, 2022

Present: Commissioners
Richard Beaumont
Matthew Vincent
James Gamble, Sr.
Lester Champagne
Allen Sims, Assistant Manager

Absent: Albert Moses, Jr.

Visitors: Dean Depew, DD7
Brady Girouard, DD7
Garrett Boudoin, DD7
Kim Carroll, Texan Engineering & Consulting (Via Zoom)

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Vincent gave the invocation.

Minutes of Meeting No. 2381

The Minutes of Meeting No. 2381 was approved as read.

Consider Resolution to Approve 2022 Certified Tax Roll

Resolution No. 495 approving the 2022 Tax Roll was presented for approval. Commissioner Champagne moved that Resolution No. 495 be approved. Commissioner Gamble seconded the motion. The motion carried. A copy of Resolution No. 495 is attached hereto and made part of these minutes.

Consider 2nd Payment to Motiva Enterprises LLC for Pipeline Utility Relocation in Connection to the Sabine Pass to Galveston Bay Project

Mr. Allen Sims stated as part of Contact 3A, there are thirty-five (35) to forty (40) pipelines that must be relocated. The engineering for the pipeline relocations was split into two (2) phases. Motiva Enterprises LLC has requested the 2nd payment for engineering for phase one (1) of the of the relocation efforts. The funds paid will go toward the District's thirty-five (35%) match to the overall Sabine Pass to Galveston Bay Project. The payment will be made out of the funds the District received from Texas General Land Office. Commissioner Gamble made a motion to approve the 2nd Payment to Motiva Enterprises LLC for Pipeline Utility Relocation in Connection to the Sabine Pass to Galveston Bay Project. Commissioner Vincent seconded the motion. The motion carried.

Consider Pay Request No. 3 to Rebel Contractors, Inc. for Improvements to Blocks Bayou Ditch Phase 1

A recommendation letter to approve Pay Request No. 3 to Rebel Contractors, Inc. was received from Texan Engineering and Consulting, LLC for improvements to Blocks Bayou Ditch Phase 1 in the amount of One Hundred Forty-nine Thousand Three Hundred Forty and 78/100 (\$149,340.78) Dollars. This payment is for channel excavation, removal of existing concrete liner, installation of 6" concrete liner, and the installation of structural rock backfill. The Contractor has completed 26% of the work using 28% of the contract time. Commissioner Champagne moved to approve Pay Request No. 3 to Rebel Contractors, Inc. for improvements to Blocks Bayou Ditch Phase 1 in the amount of One Hundred Forty-Nine Thousand Three Hundred Forty and 78/100 (\$149,340.78) Dollars. Commissioner Vincent seconded the motion. The motion carried.

Consider Final Release of Retainer to Allco, Ltd. for Alligator Bayou Pump Station Annex Project

A recommendation letter to approve Final Release of Retainer to Allco, Ltd. for Alligator Bayou Station Annex Project was received from Allen Sims in the amount of Eight Hundred Seventeen Thousand Forty-Eight and 93/100 (\$817,048.93) Dollars. The Contractor has completed the project and has provided an affidavit that all bills have been paid. A Certificate of Construction Completion was received, which began the 12-month warranty period on September 29, 2022. Mr. Sims stated that he recommends approving the subject pay request. Commissioner Gamble moved to approve the Final Release of Retainer to Allco, Ltd. for the Alligator Bayou Pump Station Annex Project in the amount of Eight Hundred Seventeen Thousand Forty-Eight and 93/100 (\$817,048.93) Dollars. Commissioner Vincent seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Project Summary

Mr. Brady Girouard gave a brief update on the Sabine Pass to Galveston Bay Project Summary and stated that Contract 1 and the final inspection have been completed. The District will begin maintaining the surface and the one year warranty has begun. The remainder of the contracts are still in the design phase. The District is not expending any funds for relocation efforts at this time. The payment to Motiva Enterprises, LLC, which was approved earlier in this meeting, is for design efforts only. The District is not engaging in any actual construction until a decision has been made by USACE regarding the environmental issues.

Manager's Miscellaneous Reports

The following report was submitted to give an updated status:

Construction Notes - Alligator Bayou Pump Station Annex
September 26, 2022 – October 7, 2022

Monday, September 26:

DD7's site representative was not on site today, so a daily report was not generated.

Tuesday, September 27:

DD7's site representative was not on site today, so a daily report was not generated.

Wednesday, September 28:

DD7's site representative was not on site today, so a daily report was not generated.

Thursday, September 29:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Allco crew is not on site today.

Friday, September 30:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

DD7's Allen Sims met with Allco's Billy Patterson at the station and discussed closing out the project. It was agreed to close out the job even though the generator on unit #2 is not producing a reading in the control room and the main fuel tanks do not have the secondary leak detectors installed yet.

Monday, October 3:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Allco crew is not on site today.

Tuesday, October 4:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Allco crew is not on site today.

Wednesday, October 5:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Allco crew is not on site today.

Thursday, October 6:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.
Allco crew is not on site today.

Friday, October 7:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny.
The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.
Allco crew is not on site today.

Mr. Allen Sims presented the financial statements prepared by FMW, P.C. for the period ended September 30, 2022, and gave a collateral securities report as of September 30, 2022.

Mr. Dean Depew gave a brief summary of pump station operation and projects and stated that his department is working to resolve the issues with the Cummins QSK engines, and the keel coolers for Pump Station 19 are expected to be delivered this week.

Commissioner Vincent asked if any bids had been received regarding the request for bids for the diesel engine replacement published in the paper? Mr. Sims stated that no bids have been received at this time, but historically the only bid the District receives is from Cummins.

Commissioner Champagne asked for a status on the drive shaft issue at Alligator Bayou Pump Station Annex. Mr. Depew advised that x-ray inspections were performed on all the engines, and although the official inspection report has not been received, he was present during the inspection. The x-ray inspection of the drive shaft on the number 3 engine showed that it was fractured as well. All the drive shafts have been removed and are being redesigned. This process should not take long. The next step will be to address the drive gear which can likely be corrected without removing the entire gear. Mr. Sims added that the District currently has enough money in the budget to make the corrections.

EXECUTIVE SESSION – CONSIDER AND TAKE ACTION, IF ANY, ON ITEMS DISCUSSED IN EXECUTIVE SESSION

No executive session held.

Permits

Kemp Properties – Chase 3 Apartments proposed drainage entry into Main B Canal. Mr. Garrett Boudoin recommended approval subject to the conditions contained within the permit and payment of the \$250 permit fee. No bond required. Commissioner Vincent moved to approve the permit on Mr. Boudoin's recommendation. Commissioner Gamble seconded the motion. The motion carried.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 21073 – Allison Nathan Getz, Tax Assessor-Collector
\$24,644.76 – 2022 Tax Year Collection Fee

Ck. No. 21074 – Colby Hamilton
\$91.88 – AFLAC Accident Policy Premium Refund

Ck. No. 21075 – Duck's Dragline Service, Inc.
\$10,080.00 – LS250X4 Trackhoe, Cutter Head Rental - HFPL

Ck. No. 21076 – FILMR, LLC
\$60.00 – Social Media

Ck. No. 21077 – FMW, P.C.
\$2,300.00 – Accounting Services for Sept. 2022

Ck. No. 21078 – GP Evans Contractors
\$16,632.00 – Seasonal Mowing Contract

Ck. No. 21079 – Kansas City Southern Railway Company
\$1,000.00 – Application Fee for Right of Way Entry

Ck. No. 21080 – LJA Engineering, Inc.
\$13,869.23 – Stormwater Management Plan, Rodair Gully Detention HMGP Project & Data Collection System

Ck. No. 21081 – LJA Environmental Services, LLC

\$51,295.51 – June & July 2022 Engineering Services for Sabine Pass to Galveston Bay Project

Ck. No. 21082 – Medcom

\$1,375.00 – 2022 Annual ACA Employer Reporting

Ck. No. 21083 – Nerbert Frelow

\$2,400.00 – Dump Truck Rental – New Administration Building Project

Ck. No. 21084 – Richard Beaumont

\$207.58 – Health Insurance Payment

Ck. No. 21085 – Ritter Forest Products Nederland

\$1,470.00 – Mat Rental, PS-3 Discharge Pipe Rehab

Ck. No. 21086 – Sigma Engineers, Inc.

\$1,747.20 – New Administration Building Project

Ck. No. 21087 – Soutex Surveyors, Inc.

\$1,925.20 – New Administration Building Project

Ck. No. 21088 – Sprint Waste Services, LP

\$2,216.23 – Various Pump Station Holding Tank & Rolloff Box Rental, Portable Toilet & Sink for New Administration Building Project

Ck. No. 21089 – Texan Engineering & Consulting, LLC

\$7,229.25 – AWC PAV3C Utility Relocations, Sabine Pass to Galveston Bay Project

Ck. No. 21090 – TWCA Risk Management Fund

\$32,800.00 – Commercial Property Amendment and Engineering Recommendation Surcharge on Commercial Property

Ck. No. 21091 – Mutual of Omaha

\$1,174.59 – Health Insurance Payment

Ck. No. 21092 – W-Industries of Texas, LLC

\$17,656.25 – Update Data Operations System

Ck. No. 21093 – National Netowks

\$3,719.70 – Monthly Computer Service for Nov. 2022

Ck. No. 21094 – City of Port Arthur

\$250.00 – Employee Flu Vaccines

Ck. No. 21095 – Duck’s Dragline Service, Inc.

\$7,920.00 – Trackhoe Rental – New Administration Building Project

Maintenance Note Fund

Ck. No. 1071 – Rebel Contractors

\$149,340.78 – Pay Request No. 3 for Blocks Bayou Ditch Improvements

Ck. No. 1072 – Allco, Ltd.

\$817,048.93 – Final Release of Retainage for Alligator Bayou Pump Station Annex Project

General Land Office Fund


Ck. No. 5038 – Texan Engineering

\$7,347.38 – AWC PAV-3B Utility Relocation-Sabine Pass to Galveston Bay Project–WIK

Commissioner Gamble moved that the checks from the Maintenance Note Fund, Operation Fund and General Land Office Fund be approved for payment. Commissioner Vincent seconded the motion. The motion carried.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:16 p.m., Commissioner Vincent moved that the meeting be adjourned. Commissioner Gamble seconded the motion. The motion carried.


Albert Moses, Jr., Secretary


Richard Beaumont, Chairman

RESOLUTION

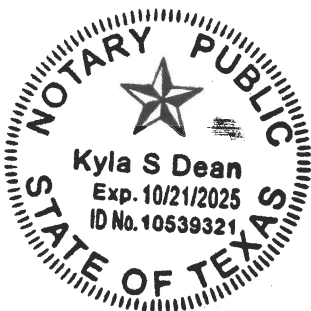
BE IT RESOLVED pursuant to the Texas Property Tax Code, Section 26.09, that the Board of Directors of Jefferson County Drainage District No. 7, hereby approve the 2022 Tax Roll this the 18th day of October, 2022.

JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7



RICHARD BEAUMONT
Chairman

SWORN TO AND SUBSCRIBED before me, the undersigned authority, on this the 18th day of October, 2022.





NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS